

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221



"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stat., notice is hereby given to the public that the following meetings will be held

THE WEEK OF NOVEMBER 16-20, 2009.

MONDAY, NOVEMBER 16, 2009

- | | | |
|-------------|-------------------|--|
| * 1:30 p.m. | Solid Waste Board | Materials Recycling Facility
2561 S. Broadway |
| * 3:00 p.m. | Housing Authority | Room 604 – City Hall
100 N. Jefferson Street |

TUESDAY, NOVEMBER 17, 2009

(No Meetings)

WEDNESDAY, NOVEMBER 18, 2009

- | | | |
|-------------|--------------------------|--|
| * 5:30 p.m. | Administration Committee | Room 200 – Northern Bldg
305 E. Walnut Street |
|-------------|--------------------------|--|

THURSDAY, NOVEMBER 19, 2009

- | | | |
|--------------|-------------------|---|
| * 11:30 a.m. | Harbor Commission | Holiday Inn – City Centre
200 Main Street |
| * 6:00 p.m. | Library Board | Central Library Board Room
515 Pine Street |

FRIDAY, NOVEMBER 20, 2009

(No Meetings)

***Agendas Enclosed**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PORT AND SOLID WASTE DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

CHARLES J. LARSCHIED

PORT AND SOLID WASTE DIRECTOR

- PUBLIC NOTICE -

BROWN COUNTY SOLID WASTE BOARD

MONDAY - NOVEMBER 16, 2009

1:30 p.m. at the Materials Recycling Facility
2561 S. Broadway, Green Bay, WI 54304

Agenda:

1. Call to Order
2. Roll Call
3. Approval/Modification – Meeting Agenda
4. Approval/Modification – Meeting Minutes September 21, 2009
5. 2009 Good Government Award
6. Solid Waste Consultant Request for Qualifications – *Request for Approval*
7. South Landfill Plan - *Update*
8. Gas-to-Energy – *Update*
 - a) Foth Troubleshooting Letter & Recommendations
 - b) East Landfill Gas Well Replacements
 - c) Facility Vacuum Control Modifications
9. Single Stream Recycling – *Update*
 - a) Single Stream Materials Recycling Facility Plaque
 - b) Brown County Customer Reimbursement
10. Wisconsin Act 50 Electronics Recycling Legislation - *Update*
11. Director's Report
12. Such Other Matters as Authorized by Law
13. Adjourn

Charles J. Larscheid
Port & Solid Waste Director

Any person wishing to attend whom, because of disability requires special accommodation should contact the Brown County Port & Solid Waste Department at 492-4961, two (2) working days before the meeting, so that arrangements can be made.

Notice is hereby given that action by the Brown County Solid Waste Board may be taken on any of the items which are described or listed in this agenda.

AGENDA
BROWN COUNTY HOUSING AUTHORITY
Monday, November 16, 2009
City Hall
100 N. Jefferson Street, Room 604
Green Bay, WI 54301
3:00 p.m.

MEMBERS: Darlene Hallet-Chair, Michael Welch-Vice Chair, Tom Diedrick, Paul Kendra, Rich Aicher

APPROVAL OF MINUTES:

1. Approval of the minutes from the October 19, 2009, meeting of the Brown County Housing Authority.

COMMUNICATIONS:

2. Notice of Housing Authority Insurance Group Dividends for 2008.

REPORTS:

3. Report on Housing Choice Voucher Rental Assistance Program.
 - A. Preliminary Applications
 - B. Housing Assistance Payments
 - C. Housing Assistance Unit Count
 - D. Housing Quality Standard Inspection Compliance
 - E. Housing Choice Voucher Administrative Costs and HUD 52681B
 - F. SEMAP Monitoring Report
 - G. Report of the Housing Choice Voucher Family Self-Sufficiency Program.
 - H. Report on the Housing Choice Voucher Home Ownership Option.
4. Report on Langan Investigations Criminal Background Screening and Fraud Investigations.

OLD BUSINESS:

None

NEW BUSINESS:

5. Discussion and possible action on Freedom House's request for financial assistance.

6. Discussion and action on renewing the BCHA student internship authorization for the Spring, 2010 semester and authorization for temporary help while the Senior Accountant position is vacant and through a familiarization period afterward.
7. Discussion and possible action in response to Brown County Board of Supervisors' requests and inquiries made at the October 21, 2009 presentation regarding the HCV program.
8. Discussion and possible action about Brown County utilizing HUD Veteran Affairs Supportive Housing (VASH) Vouchers.

BILLS:**FINANCIAL REPORT:****STAFF REPORT:**

9. Finalization of Housing Choice Voucher Contract between the BCHA and Integrated Community Solutions, Inc., with the addition of language that Brown County and BCHA named additionally insured on the Professional Liability Insurance Coverage.
10. Status of BCHA budget.

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting, so that arrangements can be made.

BOARD OF SUPERVISORS

Brown County



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ADMINISTRATION COMMITTEE

Tom Lund, Chair
Jack Krueger, Vice Chair
Patty Hoeft, Tony Theisen, Andy Williams

ADMINISTRATION COMMITTEE

Wednesday, November 18, 2009

5:30 p.m.

Room 200, Northern Building

305 E. Walnut Street

- I. Call to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of October 15, 2009.

1. Review of Minutes
 - a. Housing Authority (10/19/09).

Communications

2. Communication from Supervisor Lund to refer to Administration that any employee who would voluntarily submit to a yearly health assessment and maintains a proper weight and level of fitness would be eligible for reimbursement regardless of affiliation with a health club. (Referred from October County Board.)
3. Communication from Supervisor Brunette re: for the County to include a small voluntary survey on its website to judge the websites effectiveness and use the feedback to improve service. (Referred from October County Board.)
4. Communication from Supervisor Andrews to request a monthly report (update) on the state of the budget for the entire County, with areas pointed out that are beginning to show difficulty. (Held for one month.)
5. Communication from Supervisor Andrews to develop a process, including a form to fill out, to articulate the factors that lead to the need for a budget transfer to cover shortfalls with a section to be filled out by our financial office indicating where funds can be taken from. This form should be presented along with the request for budget transfer, and included in our packets. (Held for one month.)

Human Resources

6. Budget Status Financial Report for September 30, 2009.
7. Human Resources Activity Report for October 2009.

Facility & Park Management

8. Budget Status Financial Report for September 30, 2009.
9. Director's Report

Dept. of Administration

10. 2009 Budget Adjustment Log.
11. Grant Application Approval Log for November 2009.
12. Administration - Budget Status Financial Report for September 30, 2009.
13. Information Services - Budget Status Financial Report for September 30, 2009.
14. Director's Report.
 - a. County Financial Report (handouts to be provided).
15. **Corporation Counsel** – Budget Status Financial Report for September 30, 2009.
16. **County Clerk** – Budget Status Financial Report for September 30, 2009.

Child Support Agency – No agenda items.

Treasurer – No agenda items.

Register of Deeds – No agenda items.

Other

17. Audit of bills.
18. Such other matters as authorized by law.

Tom Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda
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PORT AND SOLID WASTE DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

CHARLES J. LARSCHIED

PORT AND SOLID WASTE DIRECTOR

-- PUBLIC NOTICE --

BROWN COUNTY HARBOR COMMISSION

THURSDAY NOVEMBER 19, 2009

11:30am at Holiday Inn – City Centre
200 Main Street, Green Bay, WI

AGENDA:

1. Roll Call
2. Approval/Modification - Meeting Agenda
3. Approval/Modification – October 12, 2009 Meeting Minutes
4. Communication from Vice-President Van Drasek & Strategic Plan Subcommittee - *Update*
5. Navigational Dredging Concerns Related to Fox River Clean-up Project – *Update*
6. Foreign Trade Zone General Zone Activity Request - *Update*
7. 217 Budget Transfer, (Carolyn Maricque, BC Finance Director) – *Request For Approval*
8. Great Lakes Restoration Initiative - *Update*
9. Director's Report
10. Audit of Bills – *Request for Approval*
11. Tonnage Report
12. Such Other Matters as are Authorized by Law
13. Adjourn

Charles J. Larscheid
Port & Solid Waste Director

Any person wishing to attend who, because of disability requires special accommodations should contact the Brown County Port and Solid Waste Department at 492-4961, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Harbor Commission may be taken on any of the items which are described or listed on the agenda

LIBRARY

515 PINE STREET
GREEN BAY, WISCONSIN 54301-5194

PHONE (920) 448-4400 Ext. 351
FAX (920) 448-4364

LYNN M. STAINBROOK
DIRECTOR

E-MAIL Stainbrook_LM@co.brown.wi.us
WEBSITE www.browncountylibrary.org

BROWN COUNTY LIBRARY BOARD

Central Library Board Room

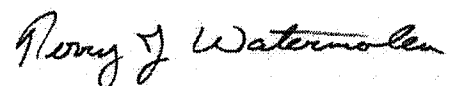
515 Pine Street, Green Bay

Thursday, November 19, 2009

6:00 p.m.

AGENDA

1. Approve/modify agenda
2. Minutes, bills and communications
3. Open forum for the public
4. Appointment of Officer(s)
5. Facilities Report
 - a. Approve Architect RFP
 - b. Approve Bid for Direct Digital Controller for Weyers-Hilliard
 - c. Solar Energy Project at Kress Family Library
 - d. Discuss, Approve Energy Conservation Methods
6. Approve New Integrated Library System Contract
7. Approve Change in Table of Organization
8. Accountant's report
 - a. Financial report
 - b. Acceptance of gifts, grants and donations
9. Budget
 - a. Budget adjustment for PC reservation software
10. Nicolet Federated Library System
 - a. Monthly update
11. Information Services report on services received
12. President's report
13. Director's report
14. Such other matters as are authorized by law
15. Adjournment



Terry Watermolen
President

Notice is hereby given that action by the committee may be taken on any of the items which are described or listed on this agenda.



Have you considered remembering the Friends of the Brown County Library in your will or estate?



NOVEMBER 2009



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	Vets' Recognition 5:15pm	Executive Cmte 5:30 pm (budget & reg)	5	6	7
8	Board of Supervisors 9am	9	 Veteran's Day	Facility Master Plan SubCmte 5:15pm	13	14
15	16	Homeless 3:30pm	Administration Cmte 5:30pm	19	20	21
22	Land Con 6pm Plan Develop & Trans 6:30pm	Criminal Justice Coord Bd 3:30pm	Human Svc Cmte 6pm (tentative)	 THANKSGIVING	27	28
29	30					



DECEMBER 2009



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			Public Safety 5pm	Ed & Rec 5:30pm		
		1	2	3	4	5
6	Executive Cmte 6pm	Vets' Recognition 5:15pm	9	10	11	12
13	14	Homeless 3:30pm	EMS 1:30pm Board of Supervisors 7pm	Facility Master Plan SubCmte 5:15pm	18	19
20	21	Administration Cmte 5:30pm	Human Svc Cmte 6pm	Christmas Eve	 MERRY CHRISTMAS!	26
27	Land Con 6pm Plan Develop & Trans 6:30pm	Criminal Justice Coord Bd 3:30pm	30	New Year's Eve		

BROWN COUNTY COMMITTEE MINUTES

- **Children with Disabilities Education Board (October 27, 2009).**
- **Housing Authority (October 19, 2009).**

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on Tuesday October 27, 2009

Present: J. Van Sistine, M. Greenlaw, K. Prast, B. Clancy

Excused S. King

Also Present: B. Natelle, M Hillert, S. Goron

1. Call to order - 4:05 p.m. – J. Van Sistine.
2. Action Item: Approval of September 22, 2009 Board Minutes: B. Clancy moved to approve the minutes of the September 22, 2009 Board meeting. M. Greenlaw seconded the motion. Motion carried.
3. Correspondence: None.
4. Action Item: Approval of Agenda: M. Greenlaw moved to approve the agenda as presented. K. Prast seconded he motion. Motion carried.
5. Action Item: Financial Reports: The 2009-0 levy will be presented to the Human Service Committee on October 28th. The CDEB is requesting a \$0 increase in levy. Expenditures have been previously approved. K. Prast moved to set the levy with a \$0 increase over last years levy. M. Greenlaw seconded the motion. Motion carried

B. Clancy moved to accept and place on file the financial report ending September 30, 2008. K. Prast seconded the motion. Motion carried.
6. Action Item: Donations: Dolores Silbernagel donated many miscellaneous arts and crafts supplies for the students.

The Brown County Sheriff's Department donated football cards for the students. Special thanks to Deputy Jody Lemmens and Bay Port high school students for putting the cards into packets.

Betty Richtman donated 3 tickets for a Magic Variety Show.

Knights of Columbus, Abbot Pennings Council #3955, donated \$510.55 to the Parent Organization which paid for the ingredients to make the Chicken Booyah that was sold at the Dash for a Splash in September.

Dave Zellner of Taco Johns donated a coupon for each student to receive a free kid's meal.

Tahja Breecher donated a large basket of children books for student use, a Tune Belt plus several CD's and a Pizza Game to the OT Department.

Darlene Gauger donated \$25 in memory of Dorothy Mancheski, former Hopp Teacher.

Knights of Columbus, Council #6279, donated \$1,375.52 for Syble Hopp School needs and for Camp P.O.P.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING OCTOBER 27, 2009:

An anonymous donation of \$361 was received to purchase physical therapy equipment.

An anonymous donation of a bean bag chair and miscellaneous classroom items was received.

Debbie Monette donated an E-Z-On vest for transportation.

Bud & Joan Klohn donated \$50 in memory of Syble Hopp. Mrs. Klohn began her teaching career with Syble Hopp.

Theresa & Dean Swoboda donated \$100 to the Syble Hopp Parent Organization.

Stan & Joni Keckhaver donated \$50 for Syble Hopp needs.

The Michael DeStaercke Family donated \$410 in memory of Jane DeStaercke. This memorial is to be used to help students in need.

Mr. & Mrs. Bud Donovan donated \$100 to Melissa Laatsch classroom in honor of their wedding anniversary and their granddaughter Kelli.

Knights of Columbus, Father Claude Allouez Council, donated \$228.97 to the SOAR program.

De Pere Christian Outreach donated \$5,000 which has been designated toward the purchase of hydraulic lifts in the pool locker rooms.

Mark & Becky Schmechel donated 1 case of night diapers.

St. Mark Evangelical Lutheran Church youth donated \$67 from the proceeds of their pizza sales.

The following donations were received for the Trees for Tomorrow workshop attended in September by High School students:

Cornerstone Foundation of NE Wisconsin - \$750

Georgia Pacific Foundation - \$1,000

Knights of Columbus #3955 - \$750

WPS Resources Foundation - \$1,200

The Lions Club of DePere - \$300

Brown County Conservation Alliance - \$600

Mr. & Mrs. Michael Meyer (Regal Window & Door) - \$150

Knights of Columbus #6279 - \$150

K. Prast moved to accept these generous donations. M. Greenlaw seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING OCTOBER 27, 2009:

7. Action Item: Administrators report:
 - a. B. Natelle reported on the second annual Fall event sponsored by United Way of Brown County Emerging Leaders Society. Hopp primary and intermediate classrooms were invited to attend the event the morning of Wednesday, October 21st. Students went trick-or-treating at booths provided by various businesses in Brown County.
 - b. Mr. Hillert explained that the Homecoming events were held the week of October 12th. Students have different dress up days during the week. The Parent Organization hosted a bowling event at Ashwaubenon Lanes on Friday, October 16th and a dance was held on Saturday, October 17th. Many of the high school students attend with their parents. There are also many alumni that attend the event.
 - c. Mrs. Natelle explained the partnership with the DePere Park and Rec program for rental of the pool is very successful. Classes are offered beginning at 4:30 p.m. on Tuesday and Thursdays and go into the evening. We have been told the adult classes are filled with a waiting list. Participants in the program are pleased with this partnership and look forward to future class offerings. This is the second year we have partnered with the Park Department.
 - d. Mrs. Natelle explained that the DePere Health Department held an H1N1 Clinic at Syble Hopp School today for Hopp students and siblings.
 - e. The Board has scheduled its meetings for the next two months as follows: Tuesday, November 17th and Tuesday, December 15th, 2009.

B. Clancy moved to accept the Administrators Report. K. Prast seconded the motion. Motion carried.
8. Parent Organization: Mr. Hillert reported that the Parent Organization met in September and elected new officers. John Driessen was elected President and Jeff Jones was elected Treasurer. Saturday, November 14th is the Parent Organization Craft Show at the school. The nut sale will be starting soon. The mixed nuts will be arriving the week of October 26th. 650 cases of nuts have been ordered and will sell for \$5 per bag. B. Clancy moved to place the Parent Organization report on file. M. Greenlaw seconded the motion. Motion carried.
9. Action Item: Payment of Bills: M. Greenlaw moved to pay the bills totaling \$253,251.16 General Fund and \$1,882.08 Pool Fund for the month of September, 2009. K. Prast seconded the motion. Motion carried.
10. Action Item: HMO agreements: S. Goron presented an HMO agreement from the Abri Health Plan, Inc. regarding Medicaid coordination of services for therapy outside of the school setting. K. Prast moved to approve the HMO agreement with Abri Health Plan, Inc. M. Greenlaw seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING OCTOBER 27, 2009:

11. Executive Session: The Board will move to Executive Session as allowed by WI. Stats 19.85 (1)(c)(e) to discuss personnel issues. K. Prast moved to Executive Session as allowed by WI. Stats 19.85 (1)(c)(e) to discuss personnel issues. M. Greenlaw seconded the motion. Motion carried.
12. Action Item: Staff Leave Request: B. Clancy moved to approve the staff request. M. Greenlaw seconded the motion. Motion carried.
13. Action Item: Adjournment: B. Clancy moved to adjourn the meeting at 4:40 p.m. K. Prast seconded the motion. Motion carried.

MINUTES
BROWN COUNTY HOUSING AUTHORITY
Monday, October 19, 2009
City Hall
100 N. Jefferson Street, Room 604
Green Bay, WI 54301
3:00 p.m.

MEMBERS PRESENT: Darlene Hallet-Chair, Michael Welch-Vice Chair, Tom Diedrick, Paul Kendle, Rich Aicher.

MEMBERS EXCUSED: None.

MEMBERS ABSENT: None.

OTHERS PRESENT: Rob Strong, Robyn Hallet, Donella Payne, Chip Law, Noel Halvorsen.

APPROVAL OF MINUTES:

1. Approval of the minutes from the September 21, 2009, meeting of the Brown County Housing Authority.

F. Aicher stated that on page 4 of the minutes, the name R. Aicher should be substituted with M. Welch for the paragraph that states: "R. Aicher stated that he doesn't see anything referencing fraud..."

A motion was made by R. Aicher and seconded by T. Diedrick to approve the minutes with the amendment. Motion carried.

COMMUNICATIONS:

None.

REPORTS:

2. Report on Housing Choice Voucher Rental Assistance Program.
 - A. Preliminary Applications
D. Payne stated that there were 180 preliminary applications received by ICS for the month of September.
 - B. Housing Assistance Payments
D. Payne stated that the HAP for September was \$1,016,081.00.
 - C. Housing Assistance Unit Count
D. Payne stated that the unit count for September was 2,665.
 - D. Housing Quality Standard Inspection Compliance

D. Payne stated that that initial pass inspection rate was up to 44.68%, The re-evaluation inspections rate dropped to 23.15%. The fail rate was at 32.18%, which is a correction from what is listed on the report.

- E. Housing Choice Voucher Administrative Costs and HUD 52681B
C. Law distributed 52681B reports to the members. With A. May Steffel having left for a new position, there are several components that are difficult to gather right now. He stated that ICS is \$36,228.81 under budget so far for the year. As he stated at the previous meeting, he does believe that number will not remain that high for the final quarter. The FSS Administrator dollars are also under budget by approximately \$5,000.00.

- F. SEMAP Monitoring Report
D. Payne stated that SEMAP is still at 100% and that they are still a high performer.

- G. Report of the Housing Choice Voucher Family Self-Sufficiency Program.
D. Payne stated that there were 100 clients in September, of which 38 have escrow accounts. There were no graduates for the month of September. There is one new contract for September.

- H. Report on the Housing Choice Voucher Home Ownership Option.
D. Payne stated that the client count is at 94.

3. Report on Langan Investigations Criminal Background Screening and Fraud Investigations.

D. Payne stated that there were 9 investigations opened in September, with 2 investigations closed as substantiated, 3 closed as unable to substantiate, and 4 remain open.

A motion was made by M. Welch and seconded by P. Kendle to take item 5 before item 4. Motion carried.

NEW BUSINESS:

5. Discussion and action on the Mutual Housing Association property consolidation with NeighborWorks® Green Bay on a request that the units covered by the Community Development Corporation's Project-Based Housing Choice Voucher Contract with the BCHA be added to the NeighborWorks® Green Bay/BCHA contract upon consolidation.

N. Halvorsen stated that the Mutual Housing Association (MHA) has asked NeighborWorks® Green Bay to assume ownership of their portfolio of rental housing. He distributed a list of the rental properties that they would be taking over from the Mutual Housing Association. There are five properties that currently have loans from the BCHA. Some of the debt is hard debt, where the MHA is making monthly payments to retire the debt, while in other cases there are soft loans. NeighborWorks® Green Bay is asking the BCHA to allow NeighborWorks® Green

Bay to assume these loans and that the BCHA would subordinate their position to new conventional debt in the cases of the deferred loans, or where the BCHA is already in a subordinate position. Once the consolidation is complete, NeighborWorks® Green Bay would like the BCHA to allow them to assume the project based voucher contracts. All of the properties with the exception of the group homes have project based vouchers and NeighborWorks® Green Bay would like to continue to provide that service.

FL Strong stated that what he is hearing being requested is, would the BCHA be willing to allow the assumption of these debts and the BCHA would stay in basically the same security position they are in already, and to also allow NeighborWorks® Green Bay to assume the voucher contracts.

N. Halvorsen stated that is correct.

A motion was made by P. Kendle and seconded by R. Aicher to provide the necessary subordination as NeighborWorks® Green Bay goes through the process of taking over ownership of the MHA properties that the BCHA has a position on with the understanding that the BCHA's security position would not weaken, and also to allow NeighborWorks® Green Bay to assume the project based voucher contracts. Motion carried.

A motion was made by P. Kendle and seconded by M. Welch to return to the regular order of the agenda. Motion carried.

OLD BUSINESS:

4. Finalization of the presentation of the Housing Choice Voucher Program for County Board of Supervisors at their October 21, 2009, meeting.

FL Hallet stated that the Board has a hard copy of the power point presentation that will be presented to the Board of Supervisors, which does include the changes that were discussed at the last meeting of the BCHA. R. Hallet briefly went over the changes and stated that representatives from the Department of Housing and Urban Development would be attending this presentation.

NEW BUSINESS:

6. Discussion and action on 2010 payment standards.

L. Payne stated that it was discussed several months ago to go with the dual payment standard. The table shows that the payment standards in the City would stay the same in 2010, as they were in 2008 and 2009. For example, the rent would be at \$573 for a 1 bedroom, which would bring it to 105.52%. Outside of the City the rent would be \$597 for a 1 bedroom, which would bring it to 109.94%. There are higher standards outside of the City and that will help with deconcentration. (Note: The examples of rent are for 1 bedroom, not 0, as stated at the meeting.)

F. Strong stated that the reason behind bringing the payment standards down was to be able to serve more clients.

A motion was made by R. Aicher and seconded by M. Welch to approve the 2010 payments standards as proposed. Motion carried.

7. Discussion and action on proposed Administrative Plan change for Chapter 12, page 23.

E. Payne stated that ICS wants to tighten up the language and make it even tighter than what HUD says are the bare minimum requirements. Chapter 12, page 23 would now state, "Members of the household must not engage in abuse of alcohol in a way that threatens the health, safety, or right to peaceful enjoyment of others."

A motion was made by P. Kendle and seconded by T. Diedrick to approve the proposed Administrative Plan change for Chapter 12, page 23, as presented. Motion carried.

8. Discussion and action on proposed Administrative Plan change for Chapter 16, page 23.

E. Payne stated that the changes proposed are for two different types of overpayments. The first is for overpayments that are not the result of unreported income and would allow the overpayment to be calculated back to the first of the month after the date of the violation of program rules. The second is for overpayments that are the result of unreported income and allows date to when the overpayment is charged to be 50 days after the date when the client should have reported the income change. The 50 days is to allow for verification and other processing time. The change will also include an example for overpayments that result from unreported income so that it is easier to understand.

R. Hallet explained that this change would clarify how far back we could charge the overpayment if a client fails to report income within the required 10 day period.

T. Diedrick questioned if someone who has a cognitive disability would understand this.

C. Law stated that this simplifies this for the client because they simply have to notify ICS within 10 days of any changes in their income and then they won't have to worry about anything to do with overpayment.

D. Payne stated that the client receives this information verbally several times and also in writing.

R. Hallet stated that bullet point three needs to have the word "have" after the word "then."

A motion was made by P. Kendle and seconded by M. Welch to approve the proposed Administrative Plan change to Chapter 16, page 23, with the grammatical correction noted. Motion carried.

9. Discussion on HUD's changes to FSS Program Coordinator funding and approval to submit to HUD a renewal application for 3 FSS Coordinator positions for 2010.

D. Payne stated that the form is complete even though it may look like it is not complete because of all of the changes HUD has done. This has to be returned to HUD next week.

A motion was made R. Aicher and seconded by T. Diedrick to approve the submission to HUD of a renewal application for 3 FSS Coordinator positions for 2010. Motion carried.

R. Hallet asked D. Payne to talk about the HUD changes to the FSS Program Coordinator funding.

D. Payne explained that HUD is funding according to how many cumulative clients were in FSS from July 1, 2008 through June 30, 2009. Twenty-five clients is one position, seventy-five clients is two positions, one hundred twenty-five clients is three positions, and then it continues to go up.

10. Discussion of ICS's intentions to release a Request for Proposal for HCV applicant screenings. ICS's current contract with Langan Investigations ends November 30, 2009.

D. Payne stated that the contract with Langan Investigations expires on November 30, 2009. She would like to put out a bid request for proposals because she needs to be able to compare agencies for what they offer and for the prices. The Requests for Proposals will be going out next week and need to be returned by November 13, 2009. A decision on which agency would be used will be reached by November 20, 2009.

R. Aicher noted that Langan & Associates have provided very comprehensive services and the Authority would expect the same quality in the future.

BILLS:

R. Hallet distributed an addendum to the bills.

A motion was made by T. Diedrick and seconded by P. Kendle to approve the payment of the bills. Motion carried.

FINANCIAL REPORT:

The financial report was received and placed on file.

STAFF REPORT:

R. Strong stated that approximately 40 applications have been received for the Senior Accountant position.

A motion was made by R. Aicher seconded by M. Welch to adjourn the meeting at 4:22 p.m. Motion carried.